HEIGHTS COLLEGE ACCOMMODATION AND WELFARE POLICY

Heights College approves the following accommodation options for overseas students:

- The student will live with a parent or relative as permitted by DIAC. In this case the School does not provide a welfare letter (CAAW) via PRISMS. The student’s family provides proof of relationship to DIAC for the purposes of visa application.

- The student will live in school approved accommodation and the School will generate the welfare letter (CAAW) via PRISMS to accompany the student’s Confirmation of Enrolment (CoE).

- School approved accommodation options for FFPOS under 18 years of age include:
  - Private accommodation arrangements approved by the School which meet all requirements under relevant state and commonwealth legislation

- For School vacation periods, the following accommodation options are available to FFPOS under 18 years of age:
  - Student returns home to parents
  - Student may spend vacation with friend’s family or relatives if all requirements are met in order to attain school approval
  - Student may attend a supervised excursion, camp, etc., if all requirements are met in order to attain school approval

- If the School has taken responsibility for approving arrangements for student care and welfare, should the School not approve requests for changes to agreed arrangements, and the student refuses to maintain the approved and agreed arrangements, the School will advise the student this will be reported to DIAC via the pro forma letter in PRISMS and the student may have his/her visa cancelled. DIAC will contact the student directly to ensure visa implications are understood. This includes any requests by students under 18 years of age to attend “Schoolies Week” on completion of Year 12.

- Accommodation options for FFPOS 18 years and older include:
  - Private accommodation arrangements

- For School vacation periods, the following accommodation options are available to FFPOS 18 years or older:
  - Student returns home to parents
  - Student may spend vacation with friend’s family or relatives, provided details are given
  - Student may attend a supervised excursion, camp, etc., provided details are given

All students are required to notify the School of a change of address while enrolled in the course, and students who live in school approved accommodation must not change agreed arrangements without prior approval of the School.